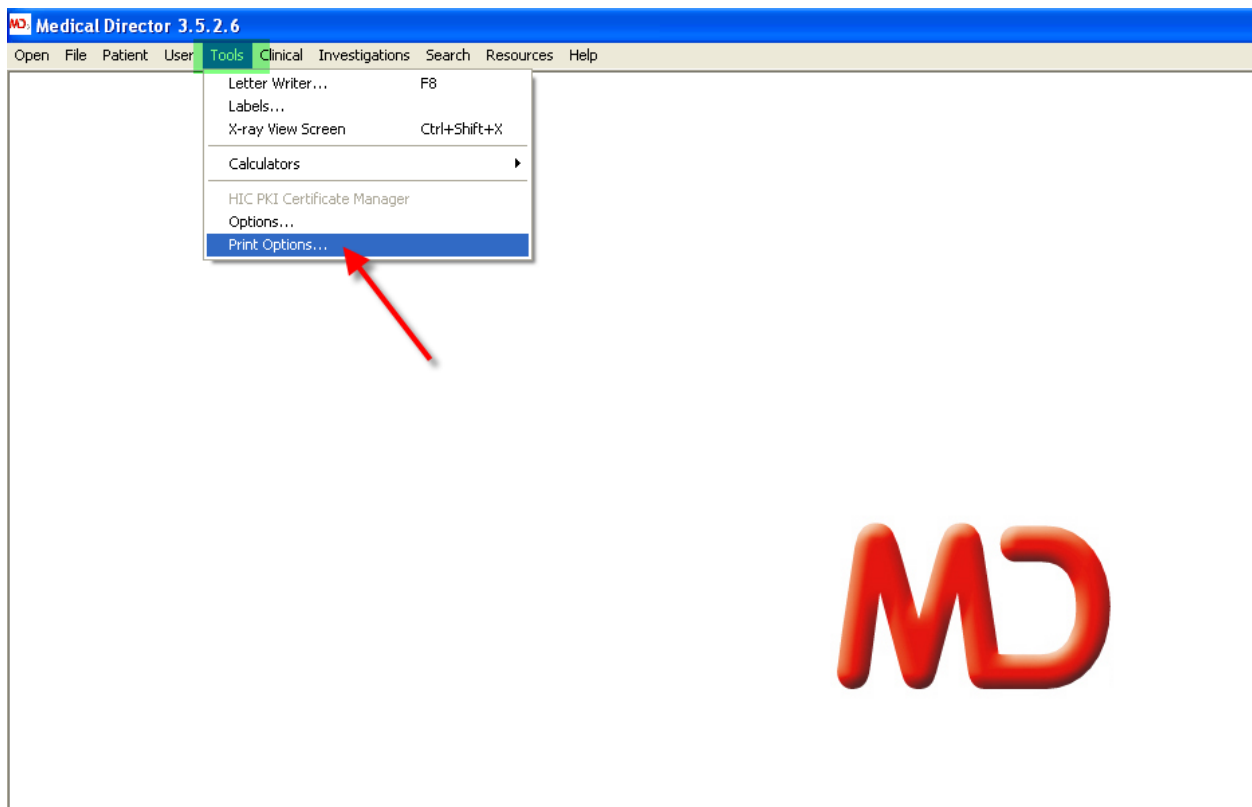


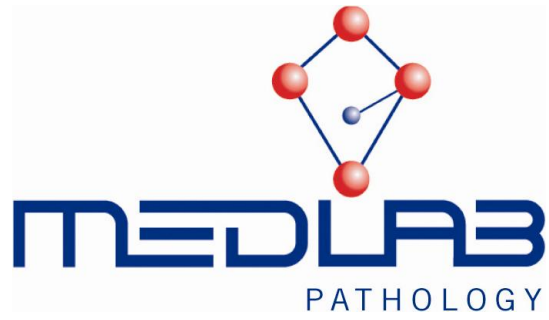
Set-up Medical Director PC to print Request forms

This process has to be carried on each of the doctor PC that requires access to print request forms for pathology.

Select from the Tools Menu the following options:

Tools > Print Options > Requests





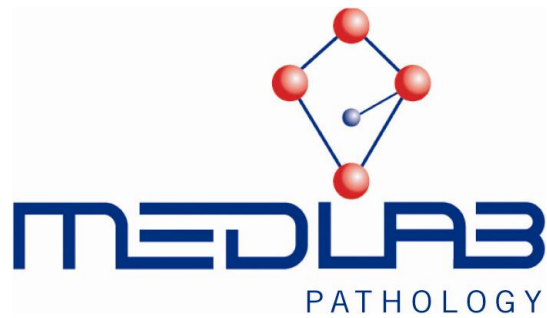
Print options

Printer setup | Script setup | Drug sheet | Imaging | **Requests** | Recall sheet

Script Printer	<input type="text"/>	<input type="button" value="Setup"/>
Letter Printer	<input type="text"/>	<input type="button" value="Setup"/>
Pathology Printer	<input type="text"/>	<input type="button" value="Setup"/>
Radiology Printer	<input type="text"/>	<input type="button" value="Setup"/>

If an entry is left blank, then a prompt for a printer will be displayed whenever a print job is sent to that entry.

Select the tick-box "Print Labels"



Print options

Printer setup | Script setup | Drug sheet | Imaging | **Requests** | Recall sheet

Default request form

Print on: A4 paper
 A5 paper Landscape

Standard pathology request form

Enter measurements in mm from top and left of page:

Top margin: 15 Left margin: 15
Duplicate section: 200
Details block - Top: 52 Left: 205
Urgent/Billing block - Top: 112 Left: 16

Print barcodes? **Print labels?**
Shift barcodes - Down: 0 To right: 0
Shift labels - Down: 0 To right: 0

Number to use on form: Computer no. Record no.

Click Save

Inside Medical Director, for pathology requests, you can now print the request form on the PC attached printer once the request form stationary has been inserted in the printer tray.